

THE CORPORATION OF THE CITY OF KENORA

BY-LAW NUMBER 127 - 2009

A BY-LAW TO ESTABLISH TERMS OF REFERENCE FOR THE CITY OF KENORA ANIMAL WELFARE ADVISORY COMMITTEE

WHEREAS Section 11(1) of the Municipal Act, 2001, as amended authorizes a municipality to enact by-laws respecting matters within the spheres of jurisdiction including animals; and

WHEREAS the Council of the City of Kenora will encourage and enable its citizens and businesses to support and promote animal welfare which ultimately will impact on the quality of life within a community;

NOW THEREFORE the Council of the Corporation of the City of Kenora hereby enacts as follows:-

1.0 PURPOSE:

That an Animal Welfare Advisory Committee for the City of Kenora is hereby established.

2.0 ROLE OF THE COMMITTEE

The role of the Animal Welfare Advisory Committee is to provide advice and direction to City Council on a wide range of animal welfare matters. Generally, the role of the Committee will be to advise City Council on issues relating to animal welfare within the City of Kenora by conducting research, reporting on findings and making recommendations to City Council on issues relating to animal welfare for domestic animals, urban wildlife and animals for use in entertainment.

Issues and Initiatives relating to animal welfare within the City of Kenora include:

- Animal control legislation
- Licensing and other fees
- Public education and awareness programs
- Off-leash dog parks
- Adoption programs
- Maximize use of animal control facility

Typical duties of the Advisory Committee would include:

- Advising on issues and concerns faced by citizens with regard to animals within the City of Kenora;
- Advising on opportunities that have been identified within the community to improve animal welfare;
- Reviewing and making recommendations to the Operations Committee on solutions to improve animal welfare in the City of Kenora;
- Serving as a forum for the exchange of information on initiatives and issues involving the various organizations that deal with animals in the City of Kenora, the pet owners

that have responsibilities for these animals, residents that must harmonize their daily activities with urban wildlife, and Kenora businesses that may have a role to play in fostering increased animal welfare activities.

3.0 COMMITTEE MEMBERSHIP

The Animal Welfare Advisory Committee shall consist of seven (7) members:

- Two (2) appointed members from City Council
- One (1) representative from It's a Dog's Life
- One (1) representative from the Cat Shelter
- One (1) representative from Rescue North
- One (1) representative from the public at-large
- One (1) representative from the Kenora Veterinary Clinic

City of Kenora staff and an OPP representative will act as resource to the Committee in all matters relating the administration of the activities of the Committee .

4.0 CHAIR

The Animal Welfare Advisory Committee shall be chaired by a member of the City Council member as appointed by Council, and in the case of absence of the Chair, an alternate City Council member shall act in the role of Chairperson.

5.0 MEETINGS AND ADMINISTRATION

Regular meeting dates are to be established by the Committee at the first meeting of the calendar year. The location and frequency of meetings will be at the discretion of the Committee.

Members of the Committee should strive to attend committee meetings in order to provide for effective participation. The failure of any committee member to attend three (3) consecutive meetings without giving written notice to the Chairman will result in the termination of membership from the committee.

The City of Kenora will provide sufficient resources and staff for conducting the business of the Committee. This will include, but not be limited to; taking meeting minutes, assisting the Chairman in developing an agenda, the circulation of meeting notices and minutes and the advertisement and organization of public meetings.

The City of Kenora will also provide administrative support in any media releases, reports and recommendations developed by the committee.

At any meetings of this Committee, the presence of a majority of the membership is necessary for a quorum and for the transaction of business.

6.0 COMMUNICATIONS AND ADDITIONAL RESOURCES

The Chairman of the Committee shall be key contact and spokesperson for the Committee, as well as reporting the work of the Committee back to the City Council.

7.0 TERM OF COMMITTEE

The term for membership on the Committee shall be concurrent with the term of Council. Members shall be appointed by Council, and Council may replace members on the Committee at any time. Council may be requested to amend the Terms of Reference for the Committee at any time, or they may be amended subsequent to the election of a new Council.

THAT this by-law shall take effect and come into force upon third and final reading.

BY-LAW READ A FIRST, SECOND & THIRD TIME THIS 21st day of September, 2009

THE CORPORATION OF THE CITY OF KENORA:

.....**Leonard P. Compton, MAYOR**

.....**Joanne L. McMillin, CLERK**