



## **Kenora Public Library Board – Minutes**

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Date: Wednesday, Apr. 23, 2025  
Time: 4:45 p.m.  
Location: Kenora Public Library and Virtual - Zoom

Attending In Person: M. Poirier, R. McMillan, C. Moorley, C. Marginet, S. Stasyna, C. Alcock

Attending Virtually: J. Hansen, A. Smith

Absent/Regrets: T. Fullmer, B. Manson, E. Kaldeway

### **Call to Order at 4:45 p.m.**

**Respect and Acknowledgment Declaration** – read by M.Poirier

**Declaration of Pecuniary Interest** – None declared.

### **Welcome**

### **Approval of Consent Agenda**

**#015-2025** moved by C. Marginet, seconded by C. Moorley that the following consent agenda be approved:

1. Agenda for tonight's meeting
2. Minutes of the meeting held Wednesday, Mar. 26, 2025, including any closed meeting minutes
3. CEO Report to Apr. 16, and statistical reports for March 2025

### **Business Arising out of the Consent Agenda (Minutes, CEO Report)**

**Keewatin Branch Library Update** – the report that went to Council is attached regarding a funding opportunity through Northern Ontario Heritage Fund Corporation. The tender has been awarded for the roof structure replacement to Sierra Construction for \$537,000 + HST.

**#016-2025** moved by R. McMillan, seconded by S. Stasyna that the following correspondence be received:

- 1) Marj Poirier to Josie Beaumont – Thank You

**#017-2025** moved by J. Hansen, seconded by C. Moorley that the following Financial Reports be received:

- 1) YTD Budget vs. Actual
- 2) Council Approved Budget
- 3) 2023 Audit – verbal update – Jennifer Pyzer has been in contact with me regarding the 2023 Audit and is hopeful that it will be completed by the May 2025 meeting. Several uncontrollable circumstances have led to the delay.

**#018-2025** moved by C. Marginet, seconded by S. Staysna that the CEO be authorized to execute the following agreement on behalf of the Kenora Public Library Board:

2025 Canada Summer Jobs Articles of Agreement – \$9,632 in funding for two summer students.

**#019-2025** moved by C. Moorley, seconded by R. McMillan that the 2024 Annual Survey of Public Libraries be received as submitted to the Ministry of Tourism, Culture and Gaming on April 17, 2025.

**Other:**

- 1) CUPE Negotiations – the bargaining committee is scheduled to meet on Monday, May 5, 2025, and collective bargaining will commence on May 21-23, 2025.
- 2) Ontario Library Association Update – Marj
  - Today is National Book Day
  - Every board member should have received a digital copy of Inside OLBA to their email. There were introductions of the board members, and a recap of OLBA Bootcamp at the Super Conference.
  - There will be an ONLib Chat on April 24 regarding tariffs and potential impacts.
  - OLBA is also planning an ONLib Chat for some time in the Spring.
  - The Minister of Tourism, Culture and Gaming, Stan Cho, remains the same after the Provincial election.

**#020-2025** moved by C. Marginet, seconded by R. McMillan that the meeting moves to closed session at 5:14 p.m. to discuss the following:

- 1) Personal matters about an identifiable individual – CEO Performance Evaluation

**#021-2025** moved by C. Moorley, seconded by C. Marginet that the meeting moves out of closed session at 5:55 p.m.

**#022-2025** moved by C. Moorley, seconded by S. Stasyna that:

Upon successful completion of the CEO Evaluation Process, Crystal Alcock, CEO, will advance placement on the Library Services Salary Schedule and receive any

approved economic adjustments effective January 1, 2025. The Board Chair will notify the City of Kenora HR Department for implementation.

**#023-2025** moved by C. Marginet that the meeting adjourns at 6:00 p.m.

**Next meeting date: Wednesday, May 28, 2025**