



Kenora Public Library Board – Minutes

Date: Wednesday, October 25, 2023

Time: 4:45 p.m.

Location: Kenora Public Library

Present: M. Poirier, T. Fullmer, R. McMillan, C. Moorley, J. Hansen, E. Kaldeway, A. Smith, C. Alcock. Attending Virtually - K. Van Belleghem, C. Marginet.

Absent/Regrets: B. Manson, M. Wasacase

Respect and Acknowledgment Declaration – read by Marjorie Poirier

Declaration of Pecuniary Interest – None declared.

Approval of Consent Agenda

#055-2023 moved by C. Moorley, seconded by R. McMillan that the following agenda be approved:

- 1) Agenda for tonight's meeting
- 2) Minutes of the meeting held via Zoom on Monday, Sept. 25, 2023 at 4:45 p.m. including any closed meeting minutes
- 3) CEO Report to Oct 18, 2023, and statistical reports for August/September 2023

Additions to the Agenda:

Other – Ontario Public Library Week

#056-2023 moved by C. Marginet, seconded by E. Kaldeway that the following correspondence be received:

- 1) KLWRCF – Agency Distribution Letter
- 2) KLWRCF – Agency Fund Statement 2022 & 2023
- 3) District of Kenora Homes – Pinecrest Activation Program – Thank you
- 4) TD Investment Services – TD Mutual Funds Non-Personal Account
- 5) CUPE – Notice to Bargain
- 6) M. Poirier to R. Marsh – Library Services Salary Schedule 2023-2027

#057-2023 moved by R. McMillan, seconded by J. Hansen that the following financial reports be received:

- 1) YTD Budget vs. Actual
- 2) TD Mutual Fund Statement April 1-June 30, 2023
- 3) 2024 Draft Budget

#058-2023 moved by T. Fullmer, seconded by C. Moorley that the Kenora Public Library Board approve the following Fall and Winter Hours:

Monday 9:30 – 5:00 p.m.
 Tuesday 9:30 – 7:00 p.m.
 Wednesday 9:30 – 5:00 p.m.
 Thursday 9:30 – 5:00 p.m.
 Friday 9:30 – 5:00 p.m.
 Saturday 9:00 – 2:00 p.m.

#059-2023 moved by T. Fullmer, seconded by E. Kaldeway that the following Kenora Branch Holiday Hours be approved:

Dec. 17	Dec. 18	Dec. 19	Dec. 20	Dec. 21	Dec. 22	Dec. 23
CLOSED	9:30-5 regular	9:30-7 regular	9:30-5 regular	9:30-5 regular	9:30-5 regular	CLOSED
Dec. 24	Dec. 25	Dec. 26	Dec. 27	Dec. 28	Dec. 29	Dec. 30
CLOSED	CLOSED	CLOSED	9:30-5 regular	9:30-5 regular	9:30-5 regular	CLOSED
Dec. 31	Jan. 1	Jan. 2	Jan. 3	Jan. 4	Jan. 5	Jan. 6
CLOSED	CLOSED	9:30-7 regular	9:30-5 regular	9:30-5 regular	9:30-5 regular	9-2 regular

#060-2023 moved by C. Marginet, seconded by C. Moorley that the Kenora Public Library Board approve travel and accommodation for CEO, Crystal Alcock, and up to one additional member to attend the Ontario Library Association Super Conference Jan. 23-27, 2024.

Staffing Update – we are now at full staff complement. Suzanne Langlois started on Oct. 16 in the position of Library Assistant – Reference and Accounts.

Governance – a short learning component will be added to each meeting. In November Marj will review the OLBA Resource, Cut to the Chase.

#061-2023 moved by E. Kaldeway, seconded by J. Hansen that the Kenora Public Library appoint the following Board members to form the Bargaining Committee for the upcoming negotiations with CUPE Local 191.

- 1) Tim Fullmer
- 2) Carmen Marginet
- 3) CEO, Crystal Alcock
- 4) City of Kenora Human Resources Team Support

Public Library Operating Grant – The application for the 2023-2024 PLOG was submitted on Oct. 19, 2023. The grant should be received before Dec. 31, 2023.

#062-2023 moved by E. Kaldeway, seconded by C. Moorley that the Kenora Public Library Board, as an acknowledgement that the library is on Treaty 3 Land, and an act of reconciliation, offer a library membership free of charge to Indigenous Patrons wishing to use the library.

Book Sharing – 15 copies of Five Little Indians by Michelle Good have been shared in the community with those interested in learning more about residential schools. The idea is to read the book and pass it along to someone else.

Ontario Library Association/Ontario Library Service updates – Marj provided the following update for Ontario Library Association:

- Michelle Arbuckle is the new CEO
- Marj will be attending Library Days at Queen's Park

Phantom Fandom – the local group Phantom Fandom, paranormal investigators, did an investigation at the Library on Oct. 18, 2023. They will share any findings they may have.

Ontario Public Library Week – Oct. 16-21 was Ontario Public Library Week. The library had many activities throughout the week to celebrate.

#063-2023 moved by C. Moorley, seconded by R. McMillan that the meeting adjourn at 5:32 p.m.