



Water and Wastewater Adjustment Request Form

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| Request Date: | Account Number: |
| Name on Account: | Email Address: |
| Service Address: | Phone Number: |
| Nature of Adjustment Request: | Date leak was noticed: |
| | Date repaired: |
| Reason for Request for Adjustment: | |
| <p>Have you attached repair receipts? (This is required for any adjustment consideration)</p> <p> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Do Not Have </p> | |
| Types of Adjustments X APPLICABLE AREA | |
| Frozen or burst pipes due to heating appliance failure | |
| Frozen or burst pipes due to residence not occupied | |
| Faulty or ruptured hot water heater | |
| Leak caused by vandalism | |
| Other major leak – out of customer control | |
| Major leak where considerable work and time needed for repair | |
| Other: (explain) | |
| Explain other details of pertaining to your Request: | |
| | |
| Administration only: | |
| <p>_____</p> <p>Mike Emms Water and Wastewater Manager</p> <p>_____</p> <p>Kevin Gannon Director of Engineering and Infrastructure</p> | <p>_____</p> <p>Heather Pihulak CityClerk 807-467-2295</p> <p>Notice to Customer:</p> <p>Date: _____</p> <p>By: _____</p> <p>Copy to account:</p> |