

Recognitions Policy



Section City Council	Date March 13, 2006	Resolution Number 5	Page 1	Of 2
Subsection Recognitions	Repeals By-Law Number		Policy Number CC - 6 - 1	

Purpose

The purpose of this policy is to provide guidelines for the recognition of City of Kenora residents, and deceased staff and their immediate family when Council has been advised accordingly.

An associated recognition budget will be approved, co-ordinated and approved through the Mayor's, (or Designates) office. The value limitation for floral bouquets will be established as a minimum of \$ 25.00 and a maximum of \$ 45.00.

Anniversaries

- Fiftieth, Fifty-fifth, Sixtieth Wedding Anniversaries, and five year intervals thereafter:
 - Floral bouquet and a framed certificate will be provided from the City of Kenora upon request.

Birthdays

- 75th birthday – a framed certificate upon request
- 80th birthday – a framed certificate upon request
- 85th birthday – a framed certificate and a floral bouquet upon request
- 90th birthday – a framed certificate and a floral bouquet upon request
- 95th birthday – a framed certificate and a floral bouquet upon request
- 100th birthday – a framed certificate and a floral bouquet upon request

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Community Services Award

- Framed certificate to be presented, at the discretion of Council, by the Mayor or Council representative, to person(s) leaving the community, retiring, etc. and who has been actively involved in community affairs and services for a number of years, upon request.

Honourary Citizen Award

- Framed certificate or special gift to be presented, at the discretion of Council, by the Mayor or Council representative, to a dignitary and/or person(s) of prominent distinction; who is on an official visit to the community.

Certificate of Merit

- Framed certificate to be presented, at the discretion of Council, by the Mayor or Council representative, to person(s) who has volunteered on committees and special projects.

Staff & Immediate Family Funerals

- A floral arrangement will be provided in the event of the death of a City employee on behalf of the Council of the City of Kenora and staff, to a maximum of \$ 45.00.
- Where a death has occurred in the immediate family of a Non-Union staff member, Council may provide a floral arrangement if they are made aware of such death, or a donation to a certain charity. As it is generally the practice of various Unions to forward floral tributes to its members, this section of the policy recognizes Non-Union employees; however Council reserves the right to use its discretion in these matters pertaining to a death in any employee's immediate family (definition of immediate family in accordance with CUPE Contract).

Value Limitations:

Value limitations within this Policy may be reviewed by Council every five (5) years and amended as deemed necessary.