



Kenora Public Library Board

POLICY

SECTION: Operating	NO: OP-06
TITLE: Resource Sharing	DATE: March 27, 2024
	Next Review Date: March 2028

Resource sharing through the provincial interlibrary loan network is a primary service that supports the mission of the library by providing enhanced access to library materials and information.

By participating in resource sharing, the Kenora Public Library provides library users with access to shared collections, the collections of other libraries, and makes its collections available to other libraries.

The library will participate in resource sharing opportunities by:

- joining collaborative initiatives such as material pools, and the provincial interlibrary loan network
- using resource sharing as an adjunct to, not a substitute for, the library's collection
- purchasing frequently requested titles
- offering provincial interlibrary loan service to users in good standing

Interlibrary loan is a transaction in which the Kenora Public Library borrows materials directly from another library on behalf of a user, or another library borrows materials from the Kenora Public Library on behalf of its user through INFO (Information Network for Ontario).

The Kenora Public Library will offer Interlibrary loan service in accordance with the Ontario Library service INFO Resource Sharing Network Participation Policies and Standards.

The library will make available the broadest range of materials for interlibrary loan with the following exceptions:

- high demand materials
- equipment
- materials that may be easily damaged in shipping (DVDs, CD's, etc.)
- materials limited by licensing agreements
- materials designated as non-circulating

The library will:

- reserve the right to refuse to lend
- reserve the right to ask a borrowing library to restrict the use of materials lent
- respond to requests within 2 days
- circulate items for the same period of time as for regular circulation

- grant renewals unless the material is needed for another library user
- charge for overdue, damaged, or lost materials as set out in OP-02-01 Circulation Policy

Related Documents:

- INFO (Information Network of Ontario) Participation Policies and Schedules
<https://www.olservice.ca/interlibrary-loan/interlibrary-loan-resources/interlibrary-loan-policies>
- Kenora Public Library – **OP-01 Circulation**

History			
Approval Date:	March 27, 2024	Approved by:	Marj Poirier
Amendment Date:		Approved by:	
Amendment Date:		Approved by:	
Amendment Date:		Approved by:	
Amendment Date:		Approved by:	